

## Charge for the FCU Sabbatical Team

Approved February 14, 2023 by the Standing Committee and Board of Deacons

The FCU Standing Committee and the Board of Deacons establishes a sabbatical team for Rev. Lara's sabbatical from January through May, 2024. The team will consist of up to four members in addition to a member of the Deacons serving as the liaison. The following groups may be represented:

- Lay Pastoral Ministers
- Worship Associates
- Standing Committee
- Members from the congregation at large

The FCU sabbatical team is charged to:

- Create, in coordination with Rev. Lara, a sabbatical plan for:
  - Pastoral care
  - Worship services on January 28 through May 12
  - Staff support and supervision.*The Executive Team will approve this plan.*
- Prepare a brochure/pamphlet describing the sabbatical plan for FCU and for Rev. Lara.
- Meet regularly during the sabbatical to address any issues which arise.
- Post monthly communications as needed in Community Matters from September 2023 through June 2024 regarding the sabbatical.
- Organize a send-off celebration on January 21st and a welcome back celebration on May 19th<sup>st</sup>.
- Report to the congregation in the FY23 and FY24 Annual Report.
- Prepare a summary report for the Executive Team and the congregation, no later than September 30, 2024, listing highlights of the sabbatical experience for Reverend Lara and for the FCU congregation.

The Sabbatical Team shall be dissolved by the Executive Team no later than September 30, 2024