

FUNDRAISING POLICY
of
First Church Unitarian, Littleton

1. All FCU fundraisers identified in the annual church budget will have top priority and first choice of fundraising dates on the yearly calendar, i.e., Annual Canvass, Firehouse Coffeehouse, September Fair, and Talent Auction.
2. All other fundraisers, large or small, will be scheduled so as not to conflict with FCU fundraisers described in #1 above and so fundraising events will not exceed six in any given month:
 - a. Not more than two large event-driven fundraisers* of any kind are in a single month
 - b. Not more than one small non-event-driven fundraiser** of any kind each week
 - c. Those working on scheduling events on the church calendar will take this into account before selecting a date or dates for the proposed fundraiser

*Large even-driven fundraisers are defined as fundraisers that are scheduled around a specific event and are designed to raise large amounts of money.

**Small non-event-driven fundraisers are not scheduled around a specific event and often raise smaller amounts of money. These include, but are not limited to, the types of fundraisers that typically happen during coffee hour.

3. Exceptions to this fundraising policy can be granted by the Finance Committee, with oversight from the Standing Committee if sufficient good reasons exist to do so. Organizations or individuals that believe they have sufficient good reasons must contact the Finance Committee to request an exception as far in advance of the proposed fundraiser as possible.
4. All income from fundraisers of any kind must be reported to FCU's Treasurer, along with a detailed accounting the money raised and spent. A summary of this information will be published in the Annual Report.